

Dear Colleague,

I reproduce below the text of an email message I sent to you in October 2004 and also attached is [a copy of the Regulation referred to therein](#).

This message is intended as a reminder that, if you wish to make an application to be considered for a grant, the application needs to be in my hands by 31st March 2005.

Sincerely

Mike Halls

HONORARY SECRETARY

Dear Colleague,

Attached to this message is a copy of Regulation 6/2004, which was approved by the Council at its meeting in Denver in September.

You will see from paragraph 15 of the attached that the Board of Directors is charged with fixing a date for applications to be invited. For this initial implementation of the scheme, it has been agreed that I should issue the call for applications now.

Detailed proposals, meeting the requirements set forth in Regulation 6, should be sent to the address given at the foot of this message by conventional mail to reach me by no later than 31st March 2005.

Applications received after that date will not be considered, regardless of the postmark date, so it is imperative that you mail your application in sufficient time to reach me by the closing date.

The Board will meet as soon as possible thereafter and a decision will be reached on the applications. The successful applicant(s) will be advised by 30th June 2005.

The successful applicant(s) will then have six months to prepare for the project to commence on 1st January 2006, with a completion date no later

than 31st December 2006.

As you will appreciate, this is the first year that this scheme will have been run and I am sure that applicants will need guidance, before submitting, or during the implementation stage of, their proposals. Please direct your queries to me in the first instance and I will respond as quickly as I can.

Michael Halls
HONORARY SECRETARY

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